
**Instructions to Prepare a
Conceptual Water Quality Management Plan (WQMP) or
Conceptual Non-Priority Water Quality Plan (WQP)**

Effective August 17, 2011, each discretionary planning application submittal must include a "Conceptual Water Quality Management Plan (WQMP)" or "Conceptual Water Quality Plan (WQP)" unless exempt. To determine if project is exempt, please see "*When Is A WQMP Required?*" Non-exempt projects shall submit a conceptual WQMP or WQP and follow the instructions below.

North Orange County (Santa Ana Region):

1. Determine if the project is a Priority or Non-Priority project by using the *Checklist for Categorizing Projects as "Priority" or "Non-Priority"*
2. For "Priority" projects, please use the *North Orange County "Priority" Project Water Quality Management Plan (WQMP) Template*
3. For "Non-Priority" projects, please use the *North Orange County "Non-Priority" Project Water Quality Plan (WQP) Template*

South Orange County (San Diego Region)

1. Determine if the project is a Priority or Non-Priority project by using the *Checklist for Categorizing Projects as "Priority" or "Non-Priority"*
2. For both "Priority" and "Non-Priority" projects, please use the *"South Orange County Water Quality Management Plan (WQMP) Template"*

Both Regions:

1. On the cover page of the WQMP or WQP, please add the word "CONCEPTUAL" across the top
2. Add a "Conceptual" watermark that will print on each of the document
3. Add "Conceptual" to the header of each page of the document
4. On the BMP Exhibit (Site Plan), add "Conceptual" at the top of the title block located in the lower right hand corner
5. In Section I, under "Water Quality Conditions of Approval or Issuance," please enter: "Conditions of Approval have not yet been applied."

Please see the example attached. All documents listed above can be found at:

<http://www.ocplanning.net/WaterQuality.aspx>



WQ XX-XXXX

CONCEPTUAL
County of Orange/Santa Ana Region
Priority Project
Water Quality Management Plan
(WQMP)

Project Name:

Insert Project Name

INSERT GRADING PERMIT NO., BUILDING PERMIT NO., OR PLANNING
APPLICATION NO., PROJECT SITE ADDRESS, TRACT/LOT NUMBER(S), AND
APN

Prepared for:

Insert Owner/Developer Name

Insert Street Address

Insert City, State, ZIP

Insert Telephone

Prepared by:

Insert Preparer Name/Consulting/Engineering Firm Name

Insert Street Address

Insert City, State, ZIP

Insert Telephone and Email address

Please place preparer's stamp here

Insert Date Prepared/Revised (include all previous dates)